

GILMER COUNTY

9-1-1

ENHANCED EMERGENCY TELEPHONE SYSTEM

PROPOSAL AND FINAL PLAN

PRESENTED ON TUESDAY, DECEMBER 7, 1993

PUBLIC MEETING TO BE HELD ON

DAY: TUESDAY

DATE: JANUARY 25, 1994

TIME: 7:00 PM

WHERE:

GILMER COUNTY COURTHOUSE/COURTROOM
10 HOWARD STREET
GLENVILLE, WEST VIRGINIA, 26351

SUBMITTED BY:

William F. Rowan/Director
Lewis County / E-911
Office of Emergency Services

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AN ORDINANCE FOR GILMER COUNTY PROVIDING A PROPOSAL FOR AN ENHANCED EMERGENCY TELEPHONE SYSTEM, FOR THE HOLDING OF A PUBLIC MEETING ON SUCH PROPOSAL, AND FOR PLACEMENT OF AN ADVERTISEMENT NOTIFYING THE PUBLIC OF SUCH MEETING AND OF THE LOCATION AT WHICH A COPY OF SUCH PROPOSAL MAY BE EXAMINED.

WHEREAS, Section Three-cc, Article One, Chapter Seven [7-1-3-cc] of The West Virginia Code grants the authority to County Commissions to establish an Enhanced Emergency Telephone System and impose a fee for the Capital, Installation and Maintenance Costs thereof;

WHEREAS, Article Six, Chapter Twenty-Four [24-6-1 et al] of the West Virginia code requires the preparation of a proposal, the holding of a public meeting and the timely placement of an advertisement concerning such proposal and meeting before a final plan for the implementation of such an Enhanced Emergency Telephone System may be adopted;

NOW THEREFORE BE IT ORDAINED BY THE COUNTY COMMISSION OF GILMER COUNTY, WEST VIRGINIA, PURSUANT TO AND IN ACCORDANCE WITH SECTION THREE-CC, ARTICLE ONE, CHAPTER SEVEN [7-1-3-cc] AND ARTICLE SIX, CHAPTER TWENTY-FOUR [24-6-1 et al] OF THE WEST VIRGINIA CODE THE FOLLOWING:

THAT A COPY OF THE PROPOSAL ATTACHED HERETO BE MAILED TO THE TELEPHONE COMPANIES PROVIDING LOCAL EXCHANGE SERVICE WITHIN GILMER COUNTY AND TO LOCAL EMERGENCY SERVICE PROVIDERS AND THAT THE COUNTY COMMISSION SEEK THE ADVICE OF SUCH COMPANIES AND SUCH PROVIDERS IN DEVELOPING A FINAL PLAN FOR AN ENHANCED EMERGENCY TELEPHONE SYSTEM;

THAT A COPY OF THE PROPOSAL ATTACHED HERETO BE MADE AVAILABLE FOR EXAMINATION BY THE PUBLIC AT THE GILMER COUNTY CLERK'S OFFICE.

THAT A PUBLIC MEETING BE SCHEDULED TO BE HELD AT THE GILMER COUNTY COURTHOUSE COURTROOM ON TUESDAY, JANUARY 25, 1994 AT 7:00 PM IN ORDER TO RECEIVE COMMENTS FROM OTHER PUBLIC OFFICIALS AND INTERESTED PERSONS;

THAT AT LEAST THIRTY DAYS BUT NOT MORE THAN SIXTY DAYS BEFORE SUCH MEETING AN ADVERTISEMENT BE PLACED BY THE GILMER COUNTY COMMISSION IN THE GLENVILLE DEMOCRAT/PATHFINDER, A NEWSPAPER OF GENERAL CIRCULATION IN GILMER COUNTY, NOTIFYING THE PUBLIC OF THE DATE, PLACE AND PURPOSE OF SUCH MEETING AND OF THE LOCATION AT WHICH A COPY OF SUCH PROPOSAL MAY BE EXAMINED.

PROPOSAL FOR AN ENHANCED EMERGENCY TELEPHONE SYSTEM FOR
GILMER COUNTY, WEST VIRGINIA

SECTION 1 - DEFINITIONS:

As used in this proposal, unless the context clearly requires a different meaning:

- (a) "County Answering Point" means a facility to which an enhanced emergency telephone system calls for a county are initially routed for response, and where county personnel respond to specific requests for emergency service by directly dispatching the appropriate emergency service provider, relaying a message to the appropriate provider or transferring the call to the appropriate provider.
- (b) "County Commission" means the County Commission of Gilmer County, West Virginia.
- (c) "County" means Gilmer County, West Virginia.
- (d) "Emergency service provider" means any Emergency Services Organization or Public Safety Unit.
- (e) "Enhanced Emergency Telephone System" means a telephone system which automatically connects the person dialing the primary emergency number to the county answering point and in which the telephone network system automatically provides to personnel receiving the call, immediately on answering the call, information on the location and the Telephone number from which the call is being made, and upon direction from the personnel receiving the call routes such call to the Emergency Service Providers that serve the location from which the call is made.
- (f) "Local Exchange Service Line" means the same as defined in the contracts attached to this final plan as Appendix A and Appendix B.
- (g) "Telephone Company" means a public utility which is engaged in the provision of telephone service.

SECTION 2 - TERRITORY INCLUDED IN SYSTEM

- (a) All territory in Gilmer County, including every Municipal Corporation in Gilmer County, which is served by Telephone Company Central Office equipment that will permit an Enhanced Emergency Telephone System to be established, is proposed to be included in the system.

- (b) The Municipal Corporations included in the system are proposed to include, but not limited to, the following:

City of Glenville, West Virginia

Town of Sand Fork, West Virginia

- (c) The territories which are not served by telephone company central office equipment that will permit an enhanced emergency telephone system to be established are as follows:

Gilmer County portion of the 354 (Grantsville) Telephone Exchange

- (d) The 354 exchange portion of Gilmer County is provided by Citizens Utilities Company of Connecticut. At the time of this ordinance this exchange will not have E-911 service capabilities. The Gilmer County Commission wishes to provide services to all of its Citizens. Therefore Gilmer County Commission wishes that the 354 Exchange, whenever service is available, will offer that service to Gilmer Co. If E-911 service becomes available before selective routing of those calls from the 354 exchange is available or feasible, then Gilmer Co. wishes those calls to be answered by the Calhoun County Emergency Dispatch Center who will then transfer, by means of a one-button transfer system, those calls to the Lewis Co. E-911 Emergency Communications Center.
- (e) Emergency calls received from the 354 exchange portion of Gilmer County will be dispatched from Lewis County E-911 Emergency Communications Center.

SECTION 3 - COUNTY ANSWERING POINT

- (a) The county answering point is proposed to be operated constantly.
- (b) There is ONE (1) proposed County Answering Point. The location is proposed to be as follows:
- Building which now is presently known as the Lewis County E-911 Emergency Communications Center, located at 201 Orchard Street, Weston, West Virginia 26452.
- (c) This answering point will serve all of Gilmer County.

- (d) The Lewis County Office of Emergency Services, E-911 Emergency Communication Center, known as Lewis County Dispatch, will act as the County Answering Point and respond to calls for Law Enforcement, Ambulance, Fire, Rescue and Emergency Services as follows:

Gilmer County Volunteer Fire Department	- Direct Dispatch
Gilmer County Ambulance Service Commission	- Direct Dispatch
Gilmer County Sheriff's Office	- Direct Dispatch
Glenville Police Department	- Direct Dispatch
West Virginia Dept. of Public Safety	- One-button Transfer
Gilmer County Animal Control	- Direct Dispatch
Gilmer County Magistrates	- On Call Paging
Gilmer County Office of Emergency Services	- Direct Dispatch
WV. Dept of Natural Resources (Forestry)	- Direct Dispatch
WV. Dept of Natural Resources (Law Enfor.)	- Direct Dispatch
WV. State Fire Marshal's Office	- One-button Transfer
Glenville State College - Security	- Direct Dispatch

- (e) The county answering point is proposed to be connected to each telephone company's telephone network as follows:

C & P Telephone Company of WV: By dedicated Automatic Number Identification Trunks and combination voice & data circuits.

Citizens Utilities Company: To be determined.

SECTION 4 - EMERGENCY SERVICE PROVIDERS; HANDLING OF MISDIRECTED CALLS

- (a) Every Emergency Service Provider that provides Emergency Service within the territory of Gilmer County will, if this proposal is adopted as a final plan for an Enhanced Emergency Telephone System, be required to participate in the Enhanced Emergency Telephone System.
- (b) The Emergency Service Providers referred to in subsection (a) shall be the following:

Gilmer County Volunteer Fire Department
Gilmer County Ambulance Service Commission
Gilmer County Sheriff's Office
Glenville Police Department
West Virginia Dept. of Public Safety
Gilmer County Animal Control
Gilmer County Magistrates
Gilmer County Office of Emergency Services
WV. Dept of Natural Resources (Forestry)
WV. Dept of Natural Resources (Law Enfor)
WV. State Fire Marshal's Office
Glenville State College - Security

(c) Misdirected calls will be handled as follows:

To the Sheriff's Department and Municipal Police Departments from the Dispatch Center: Correction via radio transmission if unit is enroute or correction via telephone if unit has not responded when misdirection of the call is realized.

To the Fire Department in Gilmer County from the Dispatch Center: Correction via radio transmission if unit is enroute or correction via telephone if unit has not responded when misdirection of the call is realized.

To the Gilmer County Ambulance Service Commission from the Dispatch Center: Correction via radio transmission if unit is enroute or correction via telephone if unit has not responded when misdirection of the call is realized.

To the Gilmer County Animal Control from the Dispatch Center: Correction via radio transmission if unit is enroute or correction via telephone if unit has not responded when misdirection of the call is realized.

To the Gilmer County Office of Emergency Services, from the Dispatch Center: Correction via radio transmission if unit is enroute or correction via telephone if unit has not responded when misdirection of the call is realized.

To the WV. Department of Natural Resources (Forestry and Law Enforcement) from the Dispatch Center: Correction via radio transmission if unit is enroute or correction via telephone if unit has not responded when misdirection of the call is realized.

To the WV. Department of Public Safety from the Dispatch Center: Correction via radio transmission if unit is enroute or correction via telephone if unit has not responded when misdirection of the call is realized.

To the Gilmer County Magistrates from the Dispatch Center: Correction via radio paging circuits if unit is enroute or correction via telephone if unit has not responded when misdirection of the call is realized.

To the WV. State Fire Marshal's Office Dispatch Center: Correction via radio transmission if unit is enroute or correction via telephone if unit has not responded when misdirection of the call is realized.

(d) Each emergency provider participating in the system will, if this proposal is adopted as a final plan, be required to maintain a Telephone Number in addition to the one Provided in the system.

SECTION 5 - PROJECTION OF COSTS

- (a) The initial capital and installation costs of the enhanced emergency telephone system are projected to be as follows:

ITEM 1 - C & P TELEPHONE COMPANY		
SERVICE ESTABLISHMENT	\$	7,345.00
ANI - INCLUDES TO 3,500 SUB. LINE	\$	2,520.00
SELECTIVE ROUTING WITH ANI		N/A
SELECTIVE ROUTING AWAY - 3,500	\$	4,605.00
ORDER PROCESSING CHARGE	\$	39.05
CALLS EST. AND LOAD	\$	1,135.00
TOTAL	\$	<u>15,644.05</u>

- (b) The annual costs of the first five years of recurring maintenance and dispatcher costs are projected to be as follows:

	MONTHLY	ANNUAL
ANI UP TO 3,500	\$ 135.00	\$ 1,620.00
SELECTIVE ROUTING WITH ANI	N/A	N/A
SELECTIVE ROUTING AWAY	420.00	4,605.00
C & P 2% COLLECTION CHARGE	79.22	950.62
C & P 1% UNCOLLECTIBLE	39.61	475.31
SUBTOTAL	\$ <u>673.83</u>	\$ <u>8,085.96</u>
DISPATCHER SALARIES	\$ 4,186.00	\$ 50,232.00
FICA, RETIREMENT & INS.	525.91	6,310.94
DIRECTORS SALARY	351.00	4,212.00
FICA, RETIREMENT & INS.	89.50	1,074.00
SUBTOTAL	\$ 5,152.41	\$ 61,828.94
EQUIPMENT REPLACEMENT	416.66	\$ 5,000.00
DISPATCHER TRAINING	37.50	450.00
UNIFORM REPLACEMENT	10.00	120.00
TRAVEL	30.00	360.00
SUBTOTAL	\$ 494.16	\$ 5,929.92
TOTAL FOR ABOVE	\$ <u>6,320.40</u>	\$ <u>75,844.82</u>

- (c) The initial costs associated with establishing, equipping and furnishing the county answering point are projected as follows:

Radio Communication Link	\$ 20,200.00
TOTAL	\$ <u>20,200.00</u>

- (d) The annual costs of the five years of operating and maintaining each answering point are projected to be as follows:

SALARIES	\$ 61,828.94
PRINTING & PUBLICATIONS	300.00
MAINTENANCE OF EQUIPMENT	3,000.00
REPLACEMENT OF EQUIPMENT	5,000.00
POSTAGE	60.00
SUPPLIES	720.00
UNIFORMS	120.00
DUES & SUBSCRIPTIONS	50.00
TRAINING	450.00
TRAVEL	360.00
TOTAL	<u>\$ 71,888.94</u>

SECTION 6 - IMPOSITION OF FEE; ADOPTION OF BILLING CONTRACT;
ESTABLISHMENT OF SEPARATE E-911 FUND; PAYMENT OF COSTS NOT RECOVERED
THROUGH FEE

- (a) The imposition, pursuant to Section Three-cc Article One, Chapter Seven [7-1-1--cc] of the West Virginia Code, a fee of \$1.35 cents per month per local exchange service line and line equivalent, except for tel-assistance lines, is proposed to finance the projected costs of the Capital Installation and Maintenance costs for The Enhanced Emergency Telephone System. Such fee is proposed to be reduced when the capital and installations costs have been recovered to offset recurring maintenance and dispatcher costs only. Such fee is not proposed to be used to offset the costs associated with the establishing, equipping, furnishing, operating or maintaining of the County Answer Point. Such fee is proposed to become effective approximately on March 1, 1994. The 354-exchange portion of Gilmer County shall not be required to pay the Enhanced 9-1-1 fee until such time as 9-1-1 calls from that area are selectively routed to the County Answering point.
- (b) The County Commission of Gilmer County proposes the adoption and ratification of the contract attached hereto as Appendix A for the billing of The Enhanced Emergency System Fee by C & P Telephone Company. At such time as 9-1-1 calls from the 354-exchange portion of Gilmer County are selectively routed to the Answering Point, an Appendix B, which shall be the Enhanced 9-1-1 billing contract between the Gilmer County Commission and Citizens Utilities Company shall be appended to this ordinance.
- (c) All fees remitted under the contract referred to in subsection (b) are proposed to be deposited in a separate "E-911 Fund". and then forwarded to Lewis Co.
- (d) Notwithstanding the foregoing provisions, the following costs, although recoverable through the enhanced emergency telephone system fee, are not proposed to be recovered through such fee:

RENT, EQUIPMENT MAINTENANCE, SUPPLIES, DUES,

- (e) The costs associated with establishing, equipping, furnishing, operating or maintaining the County Answering Point are proposed to be paid for as follows:

911 FEES, COUNTY FUNDS

- (f) The other costs listed in Section 5 are proposed to be paid for as follows:

911 FEES, COUNTY FUNDING

SECTION 7 - TELEPHONE COMPANIES

- (a) Upon the adoption of this proposal as a final plan, the terms and conditions of the telecommunications services and facilities provided by the telephone companies will be governed by the applicable tariffs on file with and approved by the Public Service Commission for West Virginia, the rules, regulations and orders of the Public Service Commission of West Virginia and the laws of the State of West Virginia.
- (b) The telephone companies that are proposed to be providing the services and facilities identified in subsection (a) are as follows:

C & P Telephone Company of West Virginia
Citizens Utilities Company

SECTION 8 - TARIFFS, RULES, REGULATIONS, AND LAWS

The final plan will be supplemented and superseded by the applicable tariffs on file with and approved by the Public Service Commission of West Virginia, the rules, regulations and orders of the Public Service Commission of West Virginia, and the laws of the State of West Virginia. Such tariffs, rules, regulations, orders and laws will be deemed incorporated in the final plan as if fully set out herein.

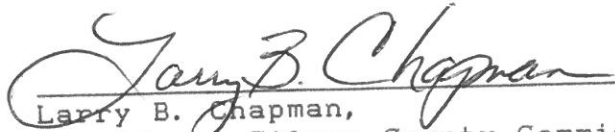
SECTION 9 - FILING OF PLAN WITH THE PUBLIC SERVICE COMMISSION


Upon completion and adoption of the Final Plan, the Gilmer County Commission will send a copy of such plans to the Public Service Commission of West Virginia.


SECTION 10 - IMPLEMENTATION DATE

Under the terms and conditions as set out herein, the Proposal and Final Plan, the effective switchover to a county-wide Enhanced 9-1-1 system shall be Wednesday, March 1, 1995 at 9:00 AM.

This Ordinance and Final Plan adopted this Wednesday,
January 26, 1994 at 1:00 PM, at a special meeting of the
Gilmer County Commission.


Larry B. Chapman,
President, Gilmer County Commission


Reta Kight
Commissioner of Gilmer County


O.V. Ellyson
Commissioner of Gilmer County

Attest:


Louella Stalnaker

Clerk of the County Commission