



**GILMER COUNTY ASSESSOR'S OFFICE**  
10 Howard Street | Glenville, WV 26351 | 304-462-7731

**NOTICE OF BUILDING OR REAL PROPERTY IMPROVEMENT**

**TO THE ASSESSOR OF GILMER COUNTY**

All individuals, contractors or any person who erects, adds to, enlarges, moves, alters, converts, remodels or extends any building or structure whereby the value is increased by more than \$1,000.00 must notify the assessor on Form 12:75 within sixty days from the date the work is commenced; mines, mills, factories or other industrial establishments on or before June 15. If a building permit has been obtained this will be sufficient notice under this section. Any person who shall violate the provisions of this section shall be guilty of a misdemeanor and subject to fine.

Chapter 11, Article 3, Section 3a of West Virginia Code.  
Form 12:75 may be obtained from the Assessor's Office.

Name of Owner or Owners \_\_\_\_\_

Location (Address) of Improvement \_\_\_\_\_

Taxing District \_\_\_\_\_

Land Book Description \_\_\_\_\_

have, or has been (Altered) \_\_\_\_\_ (Erected) \_\_\_\_\_

and that said improvements have increased the value of the property in excess of \$1,000.00.

Improvements were commenced \_\_\_\_\_ (m/d/yr), finished \_\_\_\_\_ (m/d/yr)

Approximate increase in value \$ \_\_\_\_\_, Use of Building \_\_\_\_\_

Remarks: \_\_\_\_\_

Address of Owner or Owners \_\_\_\_\_ Phone \_\_\_\_\_

Notice Filed by \_\_\_\_\_ Date \_\_\_\_\_ (m/d/yr)

Signature

NOTICE TO BE FILED WITH ASSESSOR WITHIN SIXTY (60) DAYS AFTER COMMENCEMENT OF IMPROVEMENTS TO REAL PROPERTY WHICH WILL INCREASE THE VALUE IN EXCESS OF \$1,000.00

FOR ASSESSOR'S USE ONLY:

Map No. \_\_\_\_\_

Received \_\_\_\_\_

Parcel No. \_\_\_\_\_

Appraisal Card No. \_\_\_\_\_